

Critical Skills and Practice

Tutorial 7 - Reports and Presentations

1 Introduction (10 minutes)

Your tutor will check in with you and reflect on their experience presenting.

2 What Makes Successful Communication? (5 minutes)

Think about what you appreciate in a communicator. You can pull on the examples the tutor provided, but are invited to contribute your own.

3 Returning to the Plan and Proposal (10 minutes)

Go back to your plan and proposal that you worked on in earlier weeks. Spend time identifying what did and did not go to plan.

4 Sharing (5 minutes)

Turn and talk with a partner. You should describe your reflections on how your plan was or was not followed, and anything you learned through this process.

5 Creating a Report (15 minutes)

Create a report of your project. This doesn't need to be in complete sentences, but should begin with the project and plan then move into the ways in which those milestones were or were not hit. The end of the report should have a description of what someone undertaking a similar project should consider in the future, and next steps for this project. You will be sharing these with one another during the next tutorial.

Closing (5 minutes)

Time to ask questions.